

DEVELOPMENT APPLICATION

FOR THE PRUNING AND REMOVAL OF TREES THAT IS OR FORMS PART OF A HERITAGE ITEM OR THAT IS WITHIN A HERITAGE CONSERVATION AREA



LODGEMENT AND PAYMENT OF APPLICATION: You can lodge and pay for your application via:



Council: City of Canada Bay Civic Centre, 1A Marlborough Street, Drummoyne
8.30am-4pm, Monday-Friday – **Payment by CASH, CHEQUE OR CARD**



Mail: City of Canada Bay, Locked Bag 1470, Drummoyne NSW 1470 – **Payment by CHEQUE ONLY**

Please note: Your application will **NOT** be processed until **FULL** payment has been received.
If paying by CREDIT CARD, an additional 1.0% processing fee will apply.
If paying by AMEX CARD, an additional 1.0% processing fee will apply.

Made under the State Environmental Planning Policy (Vegetation in Non-Rural Areas) 2017 (Vegetation SEPP)

All applications to be lodged at: 1A Marlborough Street, DRUMMOYNE NSW 2047 Phone: (02) 9911 6555

Office Use	Fee Paid: \$	<input type="text"/>	Receipt No:	<input type="text"/>	Date:	<input type="text"/>
	Application Number:	<input type="text"/>			CSO:	<input type="text"/>

Checklist for Customer Service

Is it is a Heritage item: Yes No

Is it in a Conservation area: Yes No

Are there are any DAs on the property: Yes No

If yes please specify DA no: CSO Signature:

Checklist for Planning Officer

Are there DA conditions relating to retention/preservation of trees that form part of this Development Application - Trees Form? Yes No

Comments:

Signature: Date:

Fees & Charges (GST exempt) (Please tick)

<input type="checkbox"/>	\$100.00 Standard Application	
<input type="checkbox"/>	\$40.00 Pensioner Application	Please provide Pension Card No: <input style="width: 50%;" type="text"/>

1. Applicant Details

Name(s):	<input style="width: 100%;" type="text"/>		
Email:	<input style="width: 100%;" type="text"/>		
Address:	Unit no:	House no:	<input style="width: 40%;" type="text"/>
	Street:	<input style="width: 100%;" type="text"/>	
	Suburb:	Postcode:	<input style="width: 40%;" type="text"/>
Business hours:	Phone:	Phone (m):	<input style="width: 40%;" type="text"/>

2. Consent of Tree Owner(s)

	Owner 1	Owner 2
Company name:	<input type="text"/>	<input type="text"/>
ABN/ACN:	<input type="text"/>	<input type="text"/>
Name:	<input type="text"/>	<input type="text"/>
Position:	<input type="text"/>	<input type="text"/>
Phone:	<input type="text"/>	<input type="text"/>
SIGNATURE(S):	<input type="text"/>	<input type="text"/>

**The written consent of ALL owners MUST be provided and be ORIGINAL
Photocopies of the owners' consent will not be accepted**

Where the inspecting Tree Officer deems that the ownership of the tree is not clearly visible i.e. on boundary line between two neighbours, the inspection officer will request the signature of the adjacent property owner or a covering letter granting permission for the tree to be accessed. A copy of the permit will also be sent to the adjacent property owner.

If the subject property is part of a Strata Plan then this section must also be stamped with the Strata Seal (in addition to lot owners consent).

Council will not accept or register the Application if the consent of all owners has not been provided. Originals only (no photocopies).

If additional space is required, please write 'As attached' and attach each additional owner's consent to the back of this form clearly stating they are a registered owner of the site and that they grant their consent to the lodgement of the development application.

3. Development Application

Is there a current Development Application (DA) lodged with Council which includes the removal of the subject tree(s)? Yes No

If YES, this form must not be lodged. This is part of the Development Application process.

Has there been a previous development consent issued with a condition requiring the retention of the subject tree(s)? Yes No

If YES, this form must not be lodged. A 4.55 & 4.56 application is required to modify the conditions of consent. Please refer to the Duty Planner for clarification.

Is the property identified as a Heritage Item or located within a Heritage Conservation Area under Schedule 5 of the Canada Bay Local Environment Plan, 2008? Yes No

If NO, this form must not be lodged. Please complete the Tree Pruning and Removal Permit Application. Refer to the Duty Planner for clarification.

4. Property Details where tree(s) are located

Address:	Unit No:	<input type="text"/>	House No:	<input type="text"/>
	Street	<input type="text"/>		
	Suburb:	<input type="text"/>	Postcode:	<input type="text"/>
DP No:	<input type="text"/>	Lot No:	<input type="text"/>	Vol/Folio <input type="text"/>
			Strata Plan <input type="text"/>	Map(s) Attached <input type="text"/>

5. Proposed Development

Tree Removal Only Tree Pruning Only Tree Pruning and Removal

Reason for Request: (Please Note: Permission is not generally granted to remove trees for leaf, twig, cone or fruit drop)

<input type="text"/>
<input type="text"/>

6. Tree Pruning

Note: If Arborist's Report required, this will need to be lodged with Council before Development Consent can be issued.

Specifying Arborist's Details - (To be completed if works involve tree pruning ONLY)

All pruning works must be undertaken by a qualified Arborist with a Level 2 Grade in Arboriculture or Horticulture Level 3 T.A.F.E qualifications. All pruning work must comply with Australian Standard AS4373-2007 Pruning of Amenity Trees. All contractors must adhere to current Work Cover Standards.

Surname/Company (if applicable):			
Address:			
Suburb:		Post Code:	
ABN:			
Qualification:			
Phone No.			

7. Tree Removal

Note: Contractor detail needs to be supplied before Development Consent can be issued.

Contractor Details - (To be completed if works involve tree removal ONLY)

All tree removal works must comply with AS/NZS 4801-2001 Safety and Occupational Health Standards and current Work Cover Standards along with current Certificate of Currency for Combined Public & Products Liability and current Certificate of Currency for Workers Compensation.

Company		Contact person:	
Address:			
Suburb:		Post Code:	
ABN:			
Phone No.			

8. Tree Species/Common Name

1.		6.	
2.		7.	
3.		8.	
4.		9.	
5.		10.	

9. Property Access

Will Council need you to be present to get access to the tree(s)?

Yes

No

Is there a dog at the property? (if so, please ensure dog is restrained)

Yes

No

Do you wish to be present during the inspection?

Yes

No

Please Note: If an appointment will need to be made, delays are possible

10. Site Plan – Must be completed on page 5 as per sample site plan

The plan must show:

- The north point
- Existing building and structures on the site
- The location of the subject tree/s
- The distance of the nearest two boundaries to the tree/s to be pruned or removed

Note: Where there is more than one tree to be pruned or removed, the trees are to be suitably numbered to correspond with section 8.

If you have a copy of an existing accurate survey plan, it is advised that you lodge a copy of the survey with the application form to speed up the assessment process.

11. Other Attachments

<input type="checkbox"/>	Additional material submitted by applicant – Specify	
<input type="checkbox"/>	Details of any prior stage consent granted – Specify	

12. Declaration

I acknowledge that no work can be carried out until a permit has been issued by Council. I have read and fully understand all the information contained in this application and undertake that all information is true and correct. I hereby give Council permission for a Tree Management Officer to enter the property to undertake an inspection.

**This Declaration must be signed and be ORIGINAL
Photocopies of this Declaration will not be accepted**

SIGNATURE(S):

Date:

Site Plan



Example Site Plan

